



Forms Q1 – Q2 – Q3 Instruction Sheet

Each year the information about individuals published in the directory is gathered and updated. This is a laborious and time-consuming exercise. As a result, a new approach was introduced for the 2007/8 Annual Directory whereby, it was only necessary for personal information to be provided once.

As a result, any approval to publish personal, contact information or photographic images previously provided will remain in force until it is either amended or withdrawn. Similarly, any new approval to publish personal, contact or photographic images given this year will remain in force until it is either amended or withdrawn.

This means that your approval to publish personal or contact information and/or photographs for yourself and/or family members will remain in force until amended or withdrawn by you in writing.

Also, to comply with our child protection obligations under Queensland law and risk management processes, we commenced collection of information relating to compliance with Queensland State “Positive Notice Blue Card” legislation.

If your/your family’s details do not appear in the current Annual Directory, please complete the attached forms.

If your/your family’s details already appear in the current Annual Directory, please check the attached information and provide any updates to the information shown by completing the relevant form.